

Edmonton Folk Music Festival Society

10115-97A Avenue, Edmonton

Ph: 429-1899

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Mailing address: Box 4130, Edmonton, AB T6E 4T2

Volunteer Application Form

Name: _____ Email: _____

Address: _____
Street City Province Postal CodePhone: _____
Res. Work Cel FaxI would like to be on the Festival's electronic mailing list for "Songlines" YES NOOccupation: _____ Driver's License #: _____
(optional) (if contemplating a driving task)First Aid Certificates held: _____ Languages: _____
(optional - in case of need for translation services)Age: 18-65 65+ T-shirt size: S M L XL XXL

What hobbies, skills or training do you have that might be useful for the Festival? _____

Do you have special needs that we should know about? YES NO
(for example: diabetes, serious allergies, mobility restrictions)If yes, please explain: _____
(This information is important in order to place you as effectively as possible, and to ensure that in case of emergency we know how to assist you.)How many children between the ages of 3-11 will be attending the Festival with you? _____
(Note: children of volunteers will be issued a special wristband so they can accompany parents into the kitchen area.)**For New Volunteers Only**How did you hear about the EFMFS Volunteer Program? Friend Family Media OtherPlease supply two references: _____
(include name, telephone number, and relationship to you)

What other volunteer experience do you have? _____

Have you ever attended the Folk Festival? YES NO

Please indicate your choice(s) beside the crew names below (list in order of priority, 1=first choice, 2=second choice, etc.):

Pre/Post Festival Publications Site Nighthawks (site security) Site Kitchen Signage Site Schlepper**Festival Weekend (FW)** Access Administration Airport Beer Garden Bike Lock Up Box Office
 Communications Concessions Crafts Family Festival Kitchen First Aid
 Greetings Hotel Hospitality Information Instrument Lock Up Media Music & Merch
 Parking Party Performer Hospitality Photography Plate Program Book Sales
 Public Gate Raffle Schlepper Security Shuttle Site Environment
 Stage Traffic Video Volunteer Services**For Returning Volunteers Only**

Year you first became a volunteer: _____ How many years have you been an active EFMF volunteer? _____

Are you a current volunteer wishing to change crews? YES NO

Current crew: _____ change to: _____ or 2nd choice: _____

Application continues on back. Please read and complete page 2.

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Volunteer Expectations

- If I am a successful applicant as a volunteer with the Edmonton Folk Music Festival Society, I understand that I will be placed on a crew where needed.
- My indicated preferences will be taken into account when possible; there is no guarantee which crew I will be placed on.
- I understand that pre/post Festival crews are required to contribute 40 hours and Festival weekend crews are required to contribute 20 hours. Site volunteers are required to contribute 48 hours including 4 hours during the Festival and 4 hours of tear-down.
- I understand that additional information may be required before placement on some crews.
- I also agree to contribute four (4) scheduled hours to help Festival tear-down.
- I agree to make myself available for shifts as required and fulfil the obligations of being a volunteer with the EFMFS.
- I understand the Edmonton Folk Music Festival will provide recognition for my contribution in the Festival Program Book and on the "Wall of Fame" if I am placed before publication deadline. If I do not wish to be have my name published I will inform the Manager of Volunteers.
- I agree to comply with and honour the Code of Ethics of the Edmonton Folk Music Festival Society as stated on right:

Code of Ethics for Volunteers

1. All volunteers shall make every effort to present the Festival in a positive way and shall not do anything to intentionally embarrass the Festival.
2. There shall be no use/consumption of alcohol by any volunteer who is on duty on the Festival site, including the Beer Tent. Off-duty Volunteers must not wear Festival T-shirts while in the Beer Tent, and must not openly consume alcoholic beverages elsewhere on the site.
3. There shall be no use/consumption of illegal substances by any volunteer on the Festival site. Abuse of this will result in immediate dismissal of the volunteer(s) from the Festival.
4. All volunteers shall treat other volunteers, performers, staff, and the public with respect. If a problem arises, resolution should be deferred to a Coordinator, Volunteer Committee, or Production Manager.
5. Volunteers shall make every effort to fulfil responsibilities of crew membership. Failure to contribute minimum time requirements or failure to fulfil shift commitments without a satisfactory reason (which may require documentation) may result in dismissal from the Festival.
6. No volunteer shall use for their own advantage any property or monies belonging to the Festival. All volunteers must be honest and trustworthy.
7. Any volunteer in the positions of Crew Coordinator or Assistant Coordinator must set a positive example for other volunteers. They must be prepared to respond to greater expectations, take on responsibility, and follow through on commitments. Failure to fulfil commitments will result in replacement of the Coordinator for the next Festival.

I have read and agree with all of the above.

Signature: _____ Date: _____
(day / month / year)

Applicants must submit information for a criminal record check. Individuals living within Edmonton may do this through the Edmonton Folk Music Festival. Anyone who does not live within the jurisdiction of the Edmonton Police Service must submit a criminal record check from his or her own jurisdiction. This can be obtained from their local police service or the RCMP.

"Individuals who have been convicted or pled guilty to offences involving: trafficking in drugs, fraud, misappropriation of funds, weapons or violence against a person including sexual assault may not be eligible to volunteer."

Have you ever been convicted of a criminal offence for which you have not been pardoned? YES NO

Signature: _____ Date: _____
(day / month / year)

Thank you for your application. You will be contacted by the Manager of Volunteers and informed of the status of your application.